

THE MINUTES OF THE REGULAR SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

November 6, 2017

Roll Call                   The Xenia Community Schools Board of Education met in regular session on the sixth day of November, 2017 at 6:32 p.m. at the Xenia Community Schools Board of Education, 819 Colorado Drive, Xenia, Ohio. The meeting was called to order by the Board President, Mrs. Pam Callahan, and the roll was answered as follows: Mrs. Pam Callahan, present; Mrs. Cheryl Marcus, present; Dr. R. P. Dillaplain, present; Mrs. Jennifer Marietta, present; and Mr. William Spahr, present.

Pledge of Allegiance                   Mrs. Callahan led the audience in the Pledge of Allegiance.

**PRIDE CERTIFICATES**

Pride Certificates                   Mrs. Christy Fielding, Assistant Superintendent of Business Operations, presented Pride Certificates to the following students:

- A. Kids of Character: Arrowood – Abby Puttin; Cox – Makayli Marinelli; McKinley – Jillian Dameron; Shawnee – Zoey Elad; Tecumseh – Jordan Stewart; Warner – Quinn Lamb; Xenia High School – Tohi Kim; Xenia Preschool – Robert Hammond

**PRESENTATION**

Presentation                   A. Cathryn Petticrew, Principal – Tecumseh Elementary

**PUBLIC PARTICIPATION**

Citizens Address the Board                   No citizens addressed the Board.

**BOARD BUSINESS**

A. Discussion of Rockmill Financial Consulting Presentation                   The Board held a discussion regarding the Rockmill Financial Consulting, LLC Presentation.

A. 281-17 Approve Resolution to Move Forward with Rockmill Financial Consulting, LLC                   Mrs. Marcus moved, seconded by Mrs. Marietta to have the Board move forward with the consulting work with Rockmill Financial Consulting, LLC; and simultaneously move forward with structuring conversations around the academic success of the District to include a survey.  
Vote: Marcus Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Spahr Aye.  
The President declared the motion passed.

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November 6, 2017

- B.  
First Reading of  
New and Revised  
B.O.E. Policies
- The Board held a first reading and discussion of new and revised B.O.E. Policies:
- po2271 – College Credit Plus Program (revised)
  - po4120.05 – Employment of Substitute Educational Aides (new)
  - po5136 – Personal Communication Devices (revised)
  - po5136.01 – Electronic Equipment (revised)
  - po5200 – Attendance (revised)
  - po5330 – Use of Medications (revised)
  - po5530 – Drug Prevention (revised)
  - po6233 – Amenities for Participants at Meetings and/or Other Occasions (revised)
  - po6680 – Recognition (revised)
  - po7540.03 – Student Technology Acceptable Use and Safety (revised)
  - po7540.04 – Staff Technology Acceptable Use and Safety (revised)
  - po7540.05 – District-Issued Staff E-Mail Account (revised)
  - po7540.06 – District-Issued Student E-Mail Account (new)
  - po8600.04 – Bus Driver Certification (revised)
  - po9141 – Business Advisory Council (revised)

**APPROVAL OF MINUTES**

- A.  
282-17  
Approve October 9,  
2017 Regular  
Meeting Minutes
- Mr. Spahr moved, seconded by Mrs. Callahan to approve the minutes of the regular meeting held October 9, 2017.
- A.  
283-17  
Amend October 9,  
2017 Regular  
Meeting Minutes
- Mrs. Callahan moved, seconded by Mrs. Marcus to amend the minutes of the regular meeting held October 9, 2017 to reflect the extensive discussion regarding the Five Year Forecast, specifically regarding line item 3.050. The Board discussed the two million set-aside for repairs/renovations to the middle school and high school buildings. Ramifications of the set-aside on the financial future of the District were spelled out in detail by the Treasurer.
- Vote: Callahan Aye, Marcus Aye, Dillaplain Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.
- A.  
282-17  
Approve Amended  
October 9, 2017  
Regular Meeting  
Minutes
- Mr. Spahr moved, seconded by Mrs. Callahan to approve the amended minutes of the regular meeting held October 9, 2017.
- Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.

THE MINUTES OF THE REGULAR SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

November 6, 2017

- B.  
284-17  
Approve October  
20, 2017 Special  
Meeting Minutes
- Dr. Dillaplain moved, seconded by Mr. Spahr to approve the minutes of the special meeting held October 20, 2017.
- Vote: Dillaplain Aye, Spahr Aye, Callahan Aye, Marcus Aye, Marietta Abstain.  
The President declared the motion passed.
- Mrs. Marietta abstained due to absence of said meeting.
- C.  
285-17  
Amend October 23,  
2017 Special  
Meeting Minutes
- Mrs. Marietta moved, seconded by Mr. Spahr to amend the minutes of the special meeting held October 23, 2017 to reflect the same verbiage that was used to amend the October 9, 2017 Regular meeting minutes.
- Vote: Marietta Aye, Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.  
The President declared the motion passed.
- C.  
286-17  
Approve Amended  
October 23, 2017  
Special Meeting  
Minutes
- Mr. Spahr moved, seconded by Mrs. Callahan to approve the amended minutes of the special meeting held October 23, 2017.
- Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.
- D.  
287-17  
Approve October  
30, 2017 Special  
Meeting Minutes
- Mrs. Marietta moved, seconded by Mr. Spahr to approve the minutes of the special meeting held October 30, 2017, with the addition of the second page of the Shared Resource Center contract that was handed out at the meeting.
- Vote: Marietta Aye, Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.  
The President declared the motion passed.

**FINANCIAL REPORTS/REQUESTS**

- A.  
Finance Committee  
Update
- Mr. Soltis reported on the following topics discussed during the October Finance Committee meeting:
- September Financials
  - Update regarding the Assistant Treasurer position
  - Upcoming meetings with Rockmill Financial Consulting, LLC, intent and outcomes
  - Lengthy discussion on the Five Year Forecast, their concerns on the amount of and affordability of the repairs/renovations to the middle school and high school buildings

THE MINUTES OF THE REGULAR SESSION OF THE  
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November 6, 2017

B.  
288-17  
Approve Waiving  
Delinquent and  
Current Taxes on a  
Parcel

Mr. Spahr moved, seconded by Mrs. Marcus to approve waiving the delinquent and current taxes on a parcel, as attached.

B.  
289-17  
Amend Waiving  
Delinquent and  
Current Taxes on a  
Parcel

Mrs. Marcus moved, seconded by Mrs. Callahan to amend the letter to approve the waiving of delinquent and current taxes to include the following:

“The Board has agreed to waive the delinquent and current taxes for the corresponding parcel listed; however, if the property is successfully sold, the Board would appreciate any portion of the proceeds given back to the District.”

Vote: Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Nay, Spahr Aye.  
The President declared the motion passed.

B.  
288-17  
Approve Amended  
Waiving Delinquent  
and Current Taxes  
on a Parcel

Mr. Spahr moved, seconded by Mrs. Marcus to approve the amended waiving of delinquent and current taxes on a parcel, as attached.

Vote: Spahr Aye, Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye.  
The President declared the motion passed.

C.  
290-17  
Acceptance of  
Donations

With grateful appreciation and upon recommendation of the Treasurer, Dr. Dillaplain moved, seconded by Mrs. Callahan to accept the following donations:

To Cox Elementary:

- 258 pairs of shoes and socks (valued at \$2,838.00) from Shoes 4 the Shoeless
- Individual baggies of candy for each student (valued at \$35.00) from Natasha Erkins

To McKinney Vento:

- two \$25.00 Kroger gift cards from Constance Miller
- two \$25.00 Walmart gift cards, Star Wars Toys and candy from Nancy McPeak

Vote: Dillaplain Aye, Callahan Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.

THE MINUTES OF THE REGULAR SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

November 6, 2017

**NEW BUSINESS**

- A.  
291-17  
Approve  
Certificated  
Personnel Changes
- Mr. Spahr moved, seconded by Mrs. Marcus to approve the employment, absence without pay, and resignation for certificated personnel, as attached.
- Vote: Spahr Aye, Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye.  
The President declared the motion passed.
- B.  
292-17  
Approve Classified  
Personnel Changes
- Mrs. Marietta moved, seconded by Mr. Spahr to approve the employment, change in assignments, absence without pay, and resignation for classified personnel, as attached.
- Vote: Marietta Aye, Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.  
The President declared the motion passed.
- C.  
293-17  
Approve  
Administrative  
Personnel Change
- Dr. Dillaplain moved, seconded by Mrs. Callahan to approve employment for Administrative personnel, as attached.
- Vote: Dillaplain Aye, Callahan Aye, Marcus Aye, Marietta Aye, Spahr Aye.  
The President declared the motion passed.
- D.  
294-17  
Approve MOU for  
Supplemental  
Salary Schedule
- Mr. Spahr moved, seconded by Mrs. Marcus to approve a MOU for Supplemental Salary Schedule, as attached.
- Vote: Spahr Aye, Marcus Aye, Callahan Aye, Dillaplain Aye, Marietta Aye.  
The President declared the motion passed.
- E.  
295-17  
Approve Contract  
for Parents to  
Transport Students
- Mr. Spahr moved, seconded by Mrs. Callahan to approve the Contract for Parents to Transport Students, as attached.
- Vote: Spahr Aye, Callahan Aye, Dillaplain Aye, Marcus Aye, Marietta Aye.  
The President declared the motion passed.
- F.  
Discussion of  
Legislative Platform
- The following topics were discussed regarding the O.S.B.A. Legislative Platform:
- Discipline – more local control needed
  - Support of funding to combat drug addiction
  - Transportation requirements for charter/private schools

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November 6, 2017

**BOARD UPDATE**

Board Update

- \* Mrs. Callahan commented on the new look of the GCCC Update, more user-friendly.
- \* Mrs. Marietta commented that B.R.A.C.A. hadn't had their meeting yet this month, but expected it to be all about the Hometown Christmas on November 25, 2017.
- \* Dr. Dillaplain reported that the Ohio General Assembly has added a temporary law that applies to the graduating class of 2018 that adds additional pathways to graduation. He suggested that the District should be notifying parents of these changes and may also want a Board resolution acknowledging that their current graduation policy may not be complete for the 2018 graduates, and acknowledging that this is a one-time change as suggested by the General Assembly. Dr. Dillaplain also reported that board policies 6233 and 6680, Public Purpose Expenditures (funds used for student breakfasts and plaques), could be affected due to some state auditors that have made recommendations during their audits on how to deal with those expenditures. He further suggested that the District may want to have a resolution acknowledging what the District's annual public use funds are spent on in order to avoid this issue with the auditors.
- \* Mrs. Fielding reported that the District has notified parents of the graduation changes and also have documentation on the high school website and at the guidance office webpage.
- \* Mrs. Marcus gave an update on the XCS Foundation's Healthy Halloween Hustle, and stated that it was a beautiful day to have the 5K run/walk and thanked everyone for their support. She remarked that they didn't have as much participation this year as in years past and so the Foundation is looking to modify the event in the future. Mrs. Marcus also mentioned that the Foundation is preparing for the Hall of Honor event, which will be held April 28, 2018, and to please consider filling out a recommendation for the induction.

**ANNOUNCEMENTS**

- A. Students are loving the coffee bar at the high school and it has USDA compliant caffeine products.
- B. An RFP for legal services was sent out that day and will be posted on the District website. Copies of the RFP will also be presented to all of the law firms at the Capital Conference.
- C. First Student approved a contract with its employees.

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November 6, 2017

**GOOD OF THE ORDER**

Good of the Order

- Mr. Soltis commented that the Capital Conference would begin that weekend, he has given the Board their information, and that they could contact him with any further questions. He also reported that Governor Kasich would be speaking at the conference on Monday, November 13<sup>th</sup> at 2:15 p.m., in the Union Station Ballroom, prior to the Annual Business Meeting. Mr. Soltis thanked Mrs. Petticrew for her presentation and mentioned how they are working to create a positive working environment and enjoyed hearing about tangible results, such as in the Cardboard Challenge.
- Dr. Lofton reported that he is continuing to update his Entry Plan weekly and is following up on that plan by meeting with community groups, individuals within the community, and by attending various activities. He also mentioned that he was entering phase two of his plan and that he would continue to update the Board on a weekly basis.
- Dr. Dillaplain commented that he had the opportunity to participate in reading books to the students at the Cox Elementary library. He said that it was reported to him that a few of the students were discussing how they liked his reading at recess and that one student referred to him as a doctor. Although, the other student said that he wasn't a doctor; rather, that he was a cowboy!
- Mr. Spahr commented on an outstanding program at the Career Center, Place Training, and how its recruiting class is currently more than double that of Sinclair Community College and Clark State Community College. He also mentioned that what they perform in that class outperforms what the Ohio State Patrol performs. Mr. Spahr gave the other Board members more information on the Annual Meeting and the event at which Governor Kasich would be speaking.
- Mrs. Marcus reported that she had the wonderful opportunity to attend McKinley Elementary School's Literacy Night that was hosted by Cedarville University. She described it as a fun-filled event that included both parents and students. She also mentioned that she enjoyed watching the parents engaging with their children through the various reading related activities. Mrs. Marcus stated that 4 Paw for Ability and the Xenia Public Library were also at the event. She wished everyone a happy Thanksgiving with their friends and family.

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November 6, 2017

296-17  
Recess to  
Executive Session

Mrs. Marcus moved, seconded by Mrs. Marietta to have the Xenia Community Schools Board of Education recess to Executive Session at 8:50 p.m. for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee pursuant to O.R.C. Section 121.22 (G) (1).

Vote: Marcus Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Spahr Aye.  
The President declared the motion passed.

Reconvened

The Xenia Community Schools Board of Education returned to regular session at 9:45 p.m.

297-17  
Adjourn

Mr. Spahr moved, seconded by Mrs. Marietta that the regular meeting be adjourned.

Vote: Spahr Aye, Marietta Aye, Callahan Aye, Dillaplain Aye, Marcus Aye.

The President declared the meeting adjourned.  
Meeting adjourned at 9:46 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

\_\_\_\_\_  
President

THE MINUTES OF THE EXECUTIVE SESSION OF THE  
XENIA COMMUNITY SCHOOLS BOARD OF EDUCATION

November 6, 2017

The Xenia Community Schools Board of Education met in executive session on November 6, 2017, at 8:50 p.m. at the Xenia Board of Education, Xenia, Ohio.

The following people were present:

Mrs. Pamela Callahan, President  
Mrs. Cheryl Marcus, Vice-President  
Dr. R. P. Dillaplain, Member  
Mrs. Jennifer Marietta, Member  
Mr. William Spahr, Member  
Dr. Gabe Lofton, Interim Superintendent

The purpose of the meeting was to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee pursuant to O.R.C. Section 121.22 (G) (1).

The Board returned to regular session at 9:45 p.m.

Attest:

Signed:

\_\_\_\_\_  
Treasurer/CFO

\_\_\_\_\_  
President